



ISO 9001:2015 CERTIFIED

PUBLIC NOTICE

PERSONNEL LICENCING EXAMINATION COVID-19 SAFETY PROTOCOLS

The following protocols set out the mandatory minimum parameters for the conduct of personnel licensing exams during this COVID-19 pandemic. The protocols and measures contained herein are designed to ensure zero to minimal risk when attending exams with the Civil Aviation Authority of Fiji and is subject to review (modification, additional or removal) as required.

1. All candidates are required to have the CAREFIJI app and Bluetooth turned ON prior to entering the examination room. Invigilators will visually confirm that the app has been downloaded and is operational.
2. Mandatory temperature check will be conducted and recorded at the gate prior to entering the examination facility. Any personnel with a temperature above 37.8 will not be allowed into the examination facility.
3. All personnel within the examination premises are required to wear masks, covering the nose and mouth, at all times.
4. Hand sanitizer will be available in the examination room and candidates are required to sanitize as soon as they enter the room.
5. Entry into the CAAF EXAMINATION PREMISES will be restricted to candidates for which an exam booking has been made with the PEL office and accepted. This is to prevent unnecessary congregating outside the examination room.
6. The PEXO examination will be conducted in sessions with maximum of 50% candidates per session. At the end of each session the cleaners will disinfectant all surfaces which candidates have come in contact with during the exam, these include but are not limited to, doors, tables, chairs, keyboards, mouse, monitors etc.
7. Sitting arrangements within the exam room shall maintain 2-meter physical distancing and ensure that no interaction between candidates is allowed.
8. After completion of examinations, candidates are required to exit the facility and ensure that no interaction with other candidates is allowed.