

# FIJI AERONAUTICAL INFORMATION CIRCULAR



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**AIC 04/21**  
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**OPS/ATC**

## PROMULGATION OF INSTRUMENT FLIGHT PROCEDURES

### 1 PURPOSE

This AIC prescribes the requirements for the promulgation of instrument flight procedures for use by aircraft operating under instrument flight rules in the Nadi FIR.

### 2 PROMULGATION OF INSTRUMENT FLIGHT PROCEDURES

- (1) Except as provided for in paragraph (2), a person must not promulgate an instrument flight procedure for use by aircraft operating under IFR in the Nadi FIR unless—
  - (a) the details of the instrument flight procedure have been endorsed by the Authority; and
  - (b) the effective date for the instrument flight procedure is notified via NOTAM and in the AIP Fiji in accordance with an approved AIRAC date.
- (2) Reference to the Nadi FIR excludes those portions of airspace within the Nadi FIR where an individual State has an agreement with Fiji to regulate the State's IFR flight procedures.

### 3 ENDORSEMENT BY THE CIVIL AVIATION AUTHORITY OF FIJI

- (1) Subject to paragraph (2) the following details of every instrument flight procedure that is intended for use by aircraft operating under IFR in the Nadi FIR must be submitted to the Authority:
  - (a) the name or other appropriate identifier for the instrument flight procedure;
  - (b) aeronautical data to define and describe the instrument flight procedure;
  - (c) the date that the instrument flight procedure comes into effect;
  - (d) the identity of the holder of the instrument flight procedure service certificate who is responsible for certifying the instrument flight procedure as required by paragraph (2)(a);

- (e) the identity of the holder of the instrument flight procedure service certificate who is responsible for the maintenance of the instrument flight procedure as required by paragraph (2)(b).
- (2) Before endorsing the aeronautical data that describes an instrument flight procedure, the Authority must be satisfied that—
- (a) a person, who is appropriately authorised by the holder of an appropriate and current instrument flight procedure service certificate granted under the Standards Document – Instrument Flight Procedure (SD - IFP), has certified that the instrument flight procedure meets the applicable requirements and standards of the SD - IFP; and
  - (b) a person who represents the holder of an appropriate and current instrument flight procedure service certificate referred to in paragraph (a), certifies that the instrument flight procedure is to be maintained in accordance with the certificate holder's procedures required by the SD - IFP; and
  - (c) during any entry, retrieval or storage processes, any processing or manipulation of the aeronautical data required under paragraph (1) complies with the standards for the manipulation or processing of data specified in RTCA Inc. document number RTCA/DO-200A, or other standards accepted by the Authority as an equivalent; and
  - (d) the Instrument Flight Procedure process as defined in the SD – IFP (reproduced as Appendix A) has been followed.

#### **4 NOTAM AND AIP SUPPLEMENT NOTIFICATION**

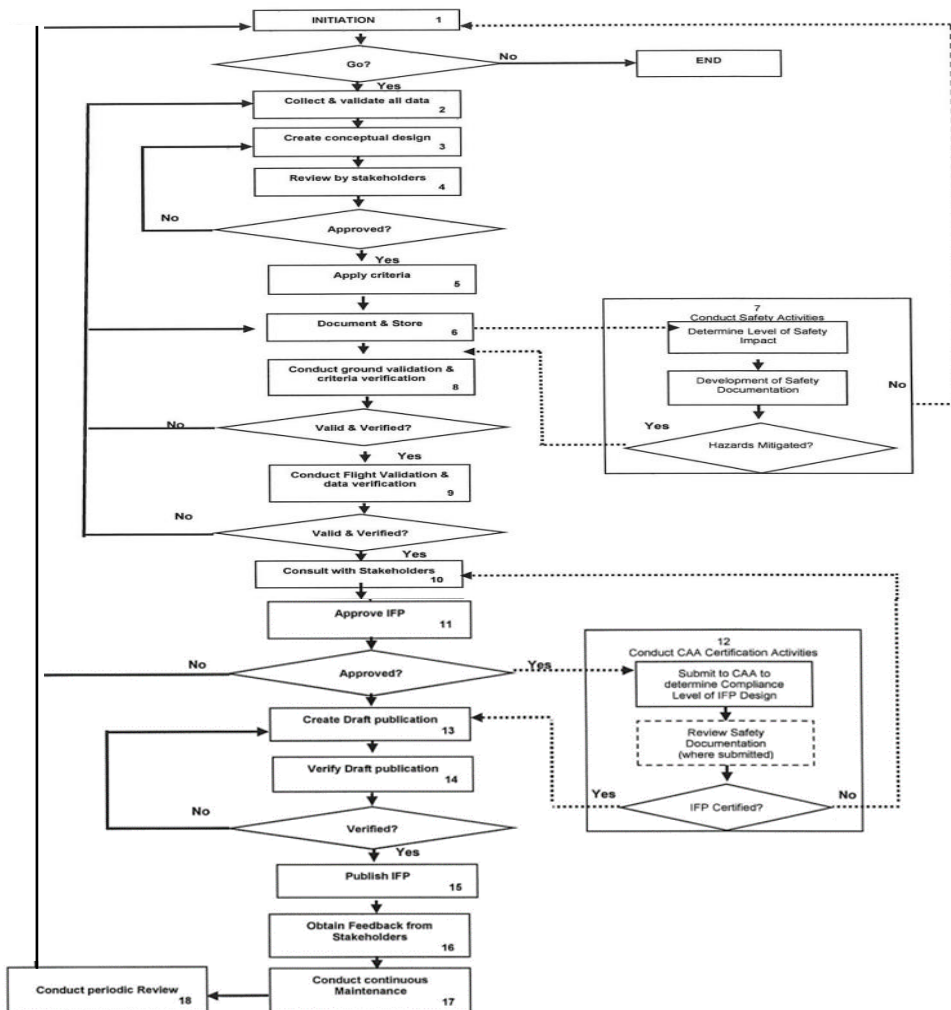
- (1) An instrument flight procedure may not come into effect for use by aircraft operating under IFR unless—
- (a) the details of the instrument flight procedure are endorsed by the Authority; and
  - (b) except as provided in paragraph (2), the following information is notified via NOTAM and AIP Supplement: -
    - i. the name, or other applicable identifier for the instrument flight procedure; and
    - ii. the date that the instrument flight procedure comes into effect for use by aircraft operating under IFR.

# APPENDIX A

## Instrument Flight Procedure Description Flow Diagram (SD-IFP Fig 5.2.1)

### Process 1

### Design and Approval



## Process 2

