

FIJI ISLANDS AERONAUTICAL INFORMATION CIRCULAR



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OPS

PROCEDURES FOR VIP FLIGHTS – DOMESTIC OPERATIONS

1. DEFINITION

- 1.1 A VIP flight is defined as a flight that involves the carriage in Fiji of the Prime Minister and/or the President of Fiji, and also visiting Prime Ministers/Heads of State and Monarchs by Fiji registered aircraft.

2. PROCEDURES

2.1 Pilot and airline operator

- 2.1.1 The pilot shall include the VIP status of the flight on the flight plan as filed.
- 2.1.2 A specific request for VIP priority handling must be made known to duty air traffic service officer by the pilot. This should be made at the time of submitting the flight plan.
- 2.1.3 The pilot is to obtain oral or printed pre-flight briefing information from appropriate air traffic services unit and meteorological office, as may be applicable.
- 2.1.4 The airline operator is to notify its agent(s) at the applicable aerodromes of all VIP flights. This information must be conveyed by the agent to the RFS unit where an ATS unit is not located.

2.2 Air Traffic Services (ATS)

- 2.2.1 An ATS officer accepting the flight plan must ensure that the pilot is provided with pre-flight briefing either in oral or printed format (self-briefing by pilot is not sufficient).
- 2.2.2 On receipt of a specific request for priority handling from the pilot of the VIP flight the following procedures area applicable to the ATS unit(s) concerned.

- (a) a runway inspection shall be carried out;
- (b) where applicable, notify RFS watchroom on the VIP flight status;
- (c) follow the VIP flight procedures as per the Fiji Manual of ATS.

2.3 Rescue Fire Service

- 2.3.1 RFS personal to be on standby status for all VIP aircraft arrivals and departures.
- 2.3.2 Notification of VIP aircraft status to a RFS unit will be from an ATS unit, the pilot, or an airline agent.