



Name of organization seeking manual acceptance

Brief details of consultative process (all stakeholders and results) if applicable.

I certify that the manual referred to in this form fulfils the criteria laid out by ICAO in Doc 9859 as evidenced below.

Name of Officer:

Signature

Date:

	<u>ITEM</u>	<u>PAGE NUMBER</u>	<u>COMMENT</u>
1)	Document control procedures		
2)	SMS regulatory requirements		
3)	Scope and integration of the SMS		
4)	Safety policy		
5)	Safety objectives		
6)	Safety accountabilities and key personnel		
7)	Safety reporting and remedial actions		
8)	Hazard identification and risk assessment		
9)	Safety performance monitoring and measurement		
10)	Safety-related investigations and remedial actions		
11)	Safety training and communication		
12)	Continuous improvement and SMS audit		
13)	SMS records management		
14)	Management of change		
15)	Emergency / contingency response plan		

Signature/ Date	Comments by Stakeholders
CAS	
CGS	
QAM	

ACCEPTANCE/SIGN OFF	Ensure attached manual, and all amendments have been incorporated in this final version and accepted by section heads.
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The above manual is accepted. The above request is not accepted/pending acceptance subject to –

Signature: _____ (Chief Executive) _____ (Date) / /

Effective Date:	File No.
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All actions completed. Attach copy of manual to this form & file: _____ (Signature/Date)