

Please read carefully before filling in the form.

- If you wish to be included on the list of approved Air Cargo regulated Agent and;
 - you handle cargo which will be carried on a civil aircraft
 - cargo handled by you is for carriage from any aerodrome in Fiji to a destination outside Fiji
 - you or another person acting on your behalf deliver cargo direct to an aircraft operator.

You should fill in this form.

- Please print clearly in black/blue ink
- Please ✓ the relevant boxes.

▪ Have you applied for certification before? Yes No
If **Yes**, please give details including allocated number, on a separate sheet.

▪ Are you a registered company? Yes No
If **Yes**, please complete Part A. If **No**, please complete Part B (overleaf).

PART A

Company Name			
Registration No			
Trading as			
VAT Reg No.			
Registered Office Address			
Telephone No.		Fax No.	

***Please attach an address list of all premises where you will handle cargo during and after screening.**

How many staff do you employ to handle cargo? i.e. prepare manifests and/or receive/pack/store/deliver.

0-25 26-50 51-75 76-100 100+

How many staff are responsible for screening or searching cargo and ensuring that screened cargo is protected from interference?

0-25 26-50 51-75 76-100 100+

Does any member of your company have any criminal convictions? Yes No
If **Yes** please attach full details on a

➔ Now go to **Part B** separate sheet

PART B

Are you?

(a) a sole proprietor

Full name

Trading as

Or
(b) a partnership or association

Full names of all partners or associates

Continued on a separate sheet ...

Trading as

For **(a)** or **(b)**

VAT Reg No.

Address of principal office

Telephone No.	<input type="text"/>	Postcode.	<input type="text"/>
	<input type="text"/>	Fax No.	<input type="text"/>

***Please attach an address list of all premises where you will handle cargo during and after screening.**

How many staff do you employ to handle cargo? i.e. prepare manifests and/or receive/pack/store/deliver.

0-25 26-50 51-75 76-100 100+

How many staff are responsible for screening or searching cargo and ensuring that screened cargo is protected from interference?

0-25 26-50 51-75 76-100 100+

Does any member of your company have any criminal convictions? Yes No
If **Yes** please attach full details on a separate sheet

➔ Now go to **Part C**

PART C

Please give details of the individual in your company who will officially accept any written or verbal communication from the Authority relating to air cargo business.

Name			
Position in Company			
Official address			
Telephone No.		Fax No.	

PART D  **Now please sign and date the form**

I declare that the information I have given is, to the best of my knowledge true and correct.

Signed		Dated	
--------	--	-------	--

Name (CAPITAL LETTERS)	
---------------------------	--

Position in Company	
---------------------	--

Now return the completed application form together with the following:

- Copy of your Regulated Agent Security Programme
- An address list of all premises where you will handle cargo during and after screening
- A statement of your current security policy
- Details of previous applications for listing

then send it to:

Controller
Aviation Safety & Security
Civil Aviation Authority of Fiji
Private Mail Bag
Nadi Airport

For Office Use Only

Date application received

New application?	Yes	No
Re-application after refusal?	Yes	No
Renewal	Yes	No

Date sent to CAAF	<input type="text"/>
Date received at CAAF	<input type="text"/>
Date of listing	<input type="text"/>
Allocated Number	<input type="text"/>
Date of renewal	<input type="text"/>
Date application refused	<input type="text"/>
Reason for refusal	<input type="text"/>
Date refusal notified to applicant	<input type="text"/>